

with establishing that decisions were fair and reasonable in all the relevant circumstances. In making a recommendation, PSC always looks at the merits of the decision as well as the process taken by the aggrieved employer.

WHAT IS THE REVIEW PROCESS

The Review Process is used by the National & Provincial Review Divisions when undertaking review of personnel matters relating to the appointment, selection or discipline connected with the National Public Service.

The Review Process ensures that cases brought before PSC are completed in a timely manner in compliance with our mandatory time-limit of 90 days, set under Section 18 of the *Public Services (Management) Act 1995 (as amended)*.

TYPES OF REVIEW

There are three types of review conducted by PSC:

- (1) Discipline
- (2) Selection; and
- (3) Terms & Conditions

The scope of review is limited, therefore, the aggrieved needs to be either a public servant as defined by the Act, or a person who has been given a review right by another legislative provision.

More importantly, the matter needs to fall within the category of any of the three types of review.

For further information you can contact us on the details below.



Papua New Guinea

PUBLIC SERVICES COMMISSION

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Papua New Guinea

PUBLIC SERVICES COMMISSION

ROLE OF THE NATIONAL & PROVINCIAL REVIEW DIVISIONS



'To transform the National Public Service into a vibrant, effective and efficient service delivery machinery'.

INTRODUCTION

The Public Services Commission (PSC) is a Constitutional body established under Section 190 of the National Constitution of the Independent State of Papua New Guinea.

The functions of the Commission are set out under Section 191—to conduct review of personnel matters connected with the National Public Service; and the continuous review of State Services (excluding the PNG Defence Force), and the services of other governmental bodies, and to advise either on its own initiative or on request to the National Executive Council and any authority responsible, for any of those services on organizational matters.

YOUR RIGHT AS A PUBLIC SERVANT

Officers employed in the National Public Service have a right to apply to PSC for review of decisions by their

Departmental Heads, Provincial Administrators, or Chief Executive Officers of State run Hospitals and Statutory bodies (e.g; *Parliament, PNG Customs, National Road Safety Council & PNG Electoral Commission*) where they believe that a decision has infringed on their rights under the Public Service Terms & Conditions of Employment.

Your right to seek a review is defined in the *Public Services (Management) Act 1995 (as amended)* relating to 'decisions and other service matters concerning an individual whether it is in relation to an appointment, promotion, demotion, transfer, suspension, discipline or termination of employment'. (This is excluding termination at the end of his/her normal period of employment).

NATIONAL REVIEW DIVISION

The role of the National Review Division is to undertake review of personnel matters from aggrieved

public servants of National Departments and Statutory bodies.

The Port Moresby General Hospital (POMGEN) falls under the jurisdiction of this Division, due to it being in NCD.

PROVINCIAL REVIEW DIVISION

The role of the Provincial Review Division is also to undertake review of personnel matters, for those public servants employed in Provincial Administrations and State run Public Hospitals, except for POMGEN.

CORE FUNCTIONS OF THE DIVISIONS

The core review functions of both the National & Provincial Review Divisions is to review personnel matters pertaining to discipline, selection and terms & conditions of employment.

PSC conducts primary administrative review, which is essentially concerned